

GOOSNARGH PARISH COUNCIL

The Annual Parish Council Meeting of Goosnargh Parish Council took place on **Monday, 19th May 2025** at Whitechapel Village Hall after the Annual Parish Meeting.

MEMBERS PRESENT

Cllr M Scambler (Chairman)
Cllr Andrew Butler
Cllr Rob Hayton
Cllr Steve Pike.
Cllr Mark Robinson
Cllr J Singleton

PUBLIC

Lancashire County Cllr Maria Jones
Preston City Cllr - Stephen Thompson
Mr Preston – observer
Mr Eccles – resident

Mrs Julie Buttle - Parish Clerk

ELECTION OF CHAIRMAN

Standing Order 4e states the Chairman may serve for a maximum of 3 years after which time, the vice Chair may be elected as Chairman. Cllr Scambler was elected in 2024 and confirmed that he was prepared to continue in the role.

25/26 MIN 01 Members **resolved** that Cllr M Scambler continues as Chairman for 2025/26. He duly signed the declaration of office.

ELECTION OF VICE-CHAIRMAN

25/26 MIN 02 Members **resolved** that Cllr Hayton continue as vice-Chairman for 2025/26.

APOLOGIES

The Annual Parish Council agenda informed Members that if a Councillor is absent for 6 consecutive months, an apology must be approved by Council prior to the 6 months elapsing or the Councillor will be disqualified. Apologies were **noted** for Cllr Bill Platt.

APPROVAL OF THE MINUTES of the meeting held on 22nd April 2024

25/26 MIN 03 Members **resolved** that the April Minutes were a true record and the March and April Minutes were signed by the Chairman.

TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS

There were no declarations of interest.

GOOSNARGH WHITTINGHAM UNITED CHARITY

Cllr Singleton stated that he is currently the Parish Council's nominated Trustee for the Goosnargh & Whittingham United Charity. He explained that the Charity receives beneficiary income which it invests and gives to those in need. Funding has been provided to help the elderly experiencing fuel poverty and to students requiring computers to attend college / university. The Charity has also been approached to help the Scouts secure new premises.

25/26 MIN 04 Members **resolved** to nominate Cllr Singleton to continue as the Parish Council's representative serving as a Trustee to the Charity.

ADMINISTRATION

25/26 MIN 05 Members **resolved** to confirm the following administrative procedures

- a) Meetings will be held in Whitechapel Village Hall on the **4th Monday of the month at 7.30pm.** (Standing Order 2a)
- b) Items delegated to the Clerk under S101 of the Local Government Act 1972 will include
 - Make routine decisions on behalf of the Council
 - deal with emergencies
 - spend small sums of money - not to exceed £100 (Financial Regs 4.5)
 - grant a dispensation to Members in circumstances where the number of Members prohibited from participating, would impede the transaction of the business
- c) The Agenda and supporting papers will continue to be sent electronically.

GENERAL DATA PROTECTION REGULATIONS

25/26 MIN 06 In order to comply with General Data Protection Regulations, Members **resolved** to approve the Council's Privacy Policy Statement which explains that personal data – including email addresses - will not be shared or provided to a third party without obtaining consent.

INFORMATION TECHNOLOGY POLICY

The new audit regime requires that Councils have an information technology (IT) policy.

25/26 MIN 07 Members **resolved** to adopt the IT Policy confirming that

- a) any electronic devices to which Council emails are sent, are password protected
- b) any loss of an electronic device containing Council data is reported to the Clerk
- c) correspondence and personal contact details must be deleted once a matter is completed.

Members did not express an interest to attend the City Council Cyber training workshops.

LALC MEMBERSHIP 2025/26

25/26 MIN 08 Members **resolved** not to join the Lancashire Association of Local Councils.

Members **noted** that non LALC Members can attend Preston Area Committee but may not vote on matters discussed. The Clerk will continue to email meeting agendas to all.

The above concluded Governance procedures for the new municipal year.

PUBLIC PARTICIPATION

25/26 MIN 09 During the Annual Parish Meeting, Mr Eccles and Cllr Thompson raised concerns relating to the Swainson House Farm application which was considered by Preston City Council's planning committee in April. The concerns related to the application being deferred for a site visit after the committee had voted to go against the officer's recommendation to approve the application. The matter has been recorded in the Annual Council minutes so that the matter can be reported back to Members in June.

The Clerk will follow up the concerns as Clerk to Whittingham Parish Council as Mr Eccles (who is a Whittingham Parish Councillor) attended and spoke at the committee meeting.

County Cllr Jones offered to look at the highway reports as LCC Highways stated they had no objections to the housing development – despite the additional traffic it would generate.

Cllr Thompson advised that the site visit would take place on the 2nd June – allowing the application to be brought back to Committee on the 5th June. He also stated that as it may be a year before the City Council can demonstrate a 5-year supply, the rural parishes would be at risk from other applications. The Clerk will seek clarity from the Planning Department.

2024/25 END OF YEAR ACCOUNTS, INTERNAL AUDIT & ANNUAL GOVERNANCE AUDIT RETURN

The Clerk presented the 2024/25 end of year financial report and the Internal Audit Report which was prepared in accordance with the Internal Audit checklist - MIN 24/25.95.

25/26 MIN 12 Members **resolved** to approve the Internal Audit report and pay the £100 fee. Members noted there were no matters for the attention of the Council.

25/26 MIN 13 Members **resolved** to complete and approve the Annual Governance Statement which was signed and dated by the Chairman.

25/26 MIN 14 Members **resolved** to approve the Accounting Statement which was signed and dated by the Chairman

25/26 MIN 15 Members noted that the Council qualifies for a Certificate of Exemption in respect of 2024/25 and **resolved** that the Chairman sign the Certificate.

Members **noted** the public rights inspection period would be from 3rd June – 14th July.

CIL REPORT 2024/25

The Parish Council receives Community Infrastructure Levy (CIL) for new development in the Parish. Funding from CIL must be spent on new infrastructure or improvements to the Parish and the CIL finances should be documented separately from the Parish Council accounts.

25/26 MIN 16 Members **resolved** to approve the CIL Finance Report, detailing income and expenditure during 2024/25

25/26 MIN 17 Members **resolved** to approve the 2025/26 CIL Business Plan which details the following projects to be processed during 2025/26.

a) Speed Indicator Devices

It was confirmed that the Inglewhite Lane pole was ready to be erected and the SPIDs will be moved to other locations in the parish. It was also **resolved** that the SPID pole was a donation and the cost will be removed from the CIL Business Plan

b) Past & Present project

The signboard has been approved on the Village Green and it was stated that it will be erected as a priority to meet the conditions of the Bowland Champion grant. Once the signboard is erected, a group walk will be arranged to officially launch the project. It was **resolved** that the CIL allocation to the project will not be reduced at this stage as other improvements to the walks may be necessary.

c) Whitechapel Village Hall requests for funding

Under MIN 24/25.44 Members agreed to use CIL to install solar panels at the Village Hall. As the solar panels are not going ahead, Members **resolved** to reassign the £4,000 towards improvements to the toilets.

Members noted that there will be a second phase of works to improve the wooden floor, surrounds, and decorative finishes. Although quotes were not currently available Members **resolved** to add the second phase to the CIL business plan so that the project can be kept in mind as and when other CIL requests are received.

FINANCIAL MATTERS

Members noted receipt of the Precept £6,750 and the April CIL payment of £11,627.54. The Chairman verified that the finance and bank statements had been reconciled.

25/26 MIN 18 Members **resolved** to approve the following accounts for payment

April Grounds Maintenance	Nurture	£313.72
Clerk Salary May 2025	J Buttle	£300.54
PAYE	HMRC	£75.20

25/26 MIN 19 Members **resolved** to approve a donation of £100 to the Goosnargh & Whittingham Festival and noted an invitation to attend the event.

25/26 MIN 20 Further to 24/25 MIN 93 Members **resolved** to approve a payment of £300 to Whitechapel Village Hall under S137 of the Local Government Act 1972. A thank you from the Village Hall committee was noted.

INSURANCE

25/26 MIN 21 Members **resolved** to renew the Council's insurance at a cost of £316.28

PLANNING APPLICATIONS

25/26 MIN 22 Members resolved that they had no objections to the following summarised planning applications

[06/2024/1229](#) Garage and associated works at Half Bridge Barn, Inglewhite Road, Preston,

[06/2025/0460](#) self-build dwelling following demolition of outbuildings at White Moss Gate, Horns Lane, Preston

[06/2025/0487](#) Permission in Principle for up to 2no. dwellings south of Goosnargh Lane,

[06/2025/0491](#) Listed building consent for replacement windows; replacement conservatory; removal of render & chimney stack at Brook Farm, Broadith Lane, Preston

[06/2025/0496](#) Tree works including a felling at Cringle Brooks Barn, Carron Lane, Preston,

UPDATE ON EXISTING ISSUES / NEW CORRESPONDENCE

LCC reply to the subsidence concern at Button Street

Members **noted** LCC's reply stating that they will complete remedial work to the carriageway to reduce any surface level defects. They will also arrange for a camera survey to make sure there is no subsidence affecting the structural integrity of the bridge with remedial action being taken if appropriate.

Members were reminded of the invitation to attend a rededication of St Francis Chapel by the Bishop of Lancaster on Sunday 25th May at 10.30 am. County Cllr Jones asked to attend. The request will be sent to St Francis Chapel.

The Clerk referred to the April agenda where LCC Highways had advised that the drainage at Bourne Brow appears to be in good order. As Members disputed the reply, the Clerk requested that County Cllr Jones investigate the matter in accordance with 24/25 MIN 105.

MATTERS OF CONCERN TO MEMBERS

The Clerk advised that she had acted on a request to report an overgrown hedge which was affecting visibility at a property on Stoney Lane. The Clerk was also requested to report a tree suffering from Ash die back at the junction of Horns Lane and Inglewhite Road.

Although the land ownership was unclear, the Clerk will report the matter to LCC Highways because if it falls, it will block the road.

Concerns were expressed regarding the safety of children being collected from Whitechapel school when the car park is full due to attendance at other events. It was suggested that a staggered collection time may resolve the issue. As a member of the Village Hall committee, Cllr Pike stated he would raise the concerns with the school and other users of the car park.

DATE OF NEXT MEETING

Monday 23rd June 2025 at 7.30pm in Whitechapel Village Hall.

END